

North Yorkshire County Council

Pension Fund Committee

22 May 2020

Administration Report

Report of the Treasurer

1. Purpose of the Report

- 1.1. To provide Members with information relating to the administration of the Fund in the quarter and to provide an update on key issues and initiatives which impact the administration team.

2. Admission Agreements & New Academies

- 2.1. The latest position relating to admission agreements and academy conversions is shown in **Appendix 1**.

3. Administration**3.1. Membership Statistics**

Membership Category	At 31/12/2019	+/- Change (%)	At 31/03/2020
Active	33,777	-1.1%	33,403
Deferred	38,496	+0.9%	38,848
Pensioner (incl spouse & dependant members)	23,850	+1.4%	24,181
Total	96,123		96,432

3.2. Throughput Statistics

- Period from 1 January 2020 to 31 March 2020

Casetype	Cases Outstanding at Start	New Cases	Cases Closed	Cases Outstanding at End
Transfer In quotes	1	58	49	10
Transfer Out quotes	16	218	214	20
Employer estimates	18	99	101	16
Employee estimates	30	243	273	0
Retirement quotes	115	688	775	28
Preserved benefits	472	787	901	358
Death in payment or in service	19	90	92	17
Refunds	113	646	693	66
Actual retirement procedure	391	1,092	984	499
Interfund transfers	79	214	253	40
Aggregate member records	128	781	632	277
Process GMP	4	1	4	1
Others	362	528	632	258
Total Cases	1748	5,445	5,603	1,590

- Alongside the above cases the Pensions team also handled 6,150 phone calls (average 118 per day) and 6,512 emails received via the Pensions Inbox (average 102 per day) in the quarter to 31 March 2020.

3.3. Performance Statistics

- The performance figures for the period 1 January 2020 to 31 March 2020 are as follows:

Performance Indicator	Target in period	Achieved
Measured work completed within target	98%	88%
Customers surveyed ranking service good or excellent	94%	93%
Increase numbers of registered self-service users by 700 per quarter (total registered users 26,019)	700	988

- Whilst our performance against the bottom two measures has improved in the quarter it is disappointing to see the deterioration in the 'Measured work completed within target' measure. This has happened as a result of the structure of the management of the administration section of the team. This has now been addressed and individual senior administrators have been given direct responsibility for a specific sub section of the team.

Higher demand was also experienced this quarter with an increase in incoming post, phone calls and emails received compared with the last quarter. Our throughput also increased which has seen a reduction in the total cases outstanding at the quarter end.

We continue to focus on ensuring current work is processed as priority whilst also working on clearing the oldest dated cases.

3.4. Commendations and Complaints

- This quarter the following commendations and complaints were received:

Commendations

Date	Number	Summary
Jan	3	Prompt reply and information.
Feb	3	Very professional and helpful, grateful for the assistance.
Mar	2	Helpful staff and quick service.

Complaints

Date	Number	Summary
Jan	0	
Feb	1	1 IHER – appeal against Tier of IHER awarded
Mar	2	1 Regs – unable to transfer benefits out as over normal retirement age 1 IHER – appeal against IHER application being declined

- The complaint categories are:
 - Admin - these can relate to errors in calculations, delays in processing and making payment of benefits.
 - Regs - these relate to a complaint where regulations prevent the member being able to do what they want to.
 - IHER - these are where members have been declined for early retirement on the grounds of ill health and are appealing the decision through the Internal Disputes Resolution Procedure.

Lessons Learned

Having reviewed the complaints received in the period there were no patterns identified requiring further attention.

3.5. Annual Benefit Statements 2020

Finale email reminders were issued to all employers advising it was business as usual despite the impact of the coronavirus lockdown. We confirmed that statutory deadlines had not been eased and therefore we expect data to be received from employers within the normal timeframe.

A small number of employers have contacted us requesting an extension and we are working with them to ensure data is received and able to be processed without impacting benefit statement production.

4. Issues and Initiatives

4.1. GMP Reconciliation

- ITM are still awaiting the final data cut from HMRC to undertake a closing data reconciliation exercise to ensure we have an agreed final position before we undertake the actual rectification of records. This has been further delayed due to the coronavirus pandemic.

4.2. Breaches Policy & Log

- The North Yorkshire Pension Fund's Breaches Log is included at **Appendix 2** for review. There are no new entries.

4.3. Efficiency Initiatives

- A small team of staff were give introductory training to letter development and this was due to be progressed so that a number of letters could be worked on simultaneously. This has been paused due to the requirement to work from home however, we will resume development of staff and letters as soon as we are back to normal.

4.4. Administration System Review

- Work continues with Technology and Change to capture requirements from all relevant parties, produce the relevant documentation and ensure effective procurement happens.
- Procurement will be undertaken via the LGPS Pensions Administration Software Framework which will be available to use from early May.
- A competitive process will be followed utilising the framework and the providers on it.

4.5. Employer Contributions Deferral Policy

- The Fund has produced a temporary contribution deferral policy for any employers who are having cash-flow issues as a direct result of the COVID-19 pandemic. This policy has been produced in line with TPR guidance and is attached as **Appendix 3** for Members to note.

5. Member Training

- 5.1. The Member Training Record showing the training undertaken over the year to 31 March 2020 is attached as **Appendix 4**.
- 5.2. Responses to the CIPFA Skills Matrix are being collated and it is anticipated the results of the assessment will be brought to a forthcoming meeting.
- 5.3. Upcoming courses, seminars and conferences available to Members are set out in the schedule attached as **Appendix 5** Please contact Ashleigh Burdess (01609 536053 or email Ashleigh.burdess@northyorks.gov.uk) for further information or to reserve a place on an event.

6. Meeting Timetable

- 6.1. The latest timetable for forthcoming meetings of the Committee and Investment Manager meetings is attached as **Appendix 6**. Due to the closure of the Brierley Building, there will be a change of venue for future meetings, Members will be updated once the new venue has been confirmed.

Recommendations

- 6.1. Members to note the contents of the report.
- 6.2. Members to note the contents of the Breaches Log

Gary Fielding
Treasurer of North Yorkshire Pension Fund
NYCC
County Hall
Northallerton

18 May 2020

Name of School	Local Education Authority	Multi Academy Trust (MAT) Name	Conversion Date	Current Position
Carnagill Community Primary School	NYCC	Dales Academies Trust	1.4.2020	Complete
Rillington CP School	NYCC	Elevate Multi Academy Trust	1.4.2020	Complete
Thornton Dale CofE Primary School	NYCC	Elevate Multi Academy Trust	1.4.2020	Complete
The Forest School Knaresborough	NYCC	Wellspring Academy Trust	1.4.2020	Complete
Ryedale School Helvesley Community Primary School Sinnington Primary School Kirkbymoorside Primary School	NYCC	The Ryedale Learning MAT	1.6.2020	In progress
St Hedda’s Roman Catholic Primary School	NYCC	Nicholas Postgate Catholic Academy Trust	1.6.2020 or 1.7.2020	In progress
Skipton Greatwood CP School	NYCC	Northern Star Academies Trust	1.7.2020	In progress
Escrick CoE VC Primary School	NYCC	South York Multi Academy Trust	Target conversion date 1.9.2020	Will be progressed nearer the time
Danesgate Community School	COYC	South York Multi Academy Trust	Expected late spring/summer 2020	Will be progressed nearer the time
St Mary’s Catholic Primary, Selby	NYCC	Possibly with Bishop Konstant Catholic Academy Trust	Target conversion date 1.10.2020	Delayed from 1.2.2020. Will be progressed nearer the time
Holy Family Catholic High, Carlton	NYCC	Possibly with Bishop Konstant Catholic Academy Trust	Target conversion date 1.10.2020	Delayed from 1.2.2020. Will be progressed nearer the time
Skipton Parish CoE School	NYCC	Yorkshire Causeway Schools Trust	On hold - date to be confirmed	Delayed from 1.2.2020
St Robert’s Catholic Primary School, Harrogate	NYCC	Possibly with Bishop Wheeler Catholic Academy Trust	On hold – date to be confirmed	Delayed from 1.2.2020

Name of School	Local Education Authority	Multi Academy Trust (MAT) Name	Conversion Date	Current Position
St Hilda's Roman Catholic Primary School	NYCC	School looking to close from 31.8.2020. Consultation ends 6.4.2020	-	It appears the plan is to close this school
Barkston Ash RC Primary School	NYCC	Possibly with Bishop Wheeler Catholic Academy Trust	On hold – date to be confirmed	Delayed from 1.9.2020
St Joseph's Catholic Primary School, Tadcaster	NYCC	Possibly with Bishop Wheeler Catholic Academy Trust	On hold – date to be confirmed	Delayed from 1.9.2020
St John Fisher Catholic High School, Ripon	NYCC	Possibly with Bishop Wheeler Catholic Academy Trust	On hold – date to be confirmed	Delayed from 1.9.2020
All Saints, York	COYC	St Margaret Clitherow Academy Trust	Not known	Delayed from 1.9.2019
Naburn CoE Primary School	COYC	South York Multi Academy Trust	Not known	Delayed from 1.10.2018
Lord Deramore's Primary School	COYC	South York Multi Academy Trust	Not known	Delayed from 1.11.2018
Fishergate Primary School	COYC	South York Multi Academy Trust	Not known	Delayed from 1.12.2018
Elvington CoE Primary School	COYC	South York Multi Academy Trust	Not known	Actuarial calculations provided based on conversion date of 1.7.18. Conversion delayed, new date not yet known
Langton Primary School	NYCC	Evolution Schools Learning Trust	Not known	Original conversion date was 1.10.2016 but MAT advised it has been delayed.
Thirsk School & Sixth Form College	NYCC	Arete Learning Trust	Not known	Original conversion date was 1.2.2018. MAT has advised no definite agreement in place at present
Stillington Primary School	NYCC	Not yet known	Not known	Proposed conversion date was 1.2.2019 with Hope Learning Trust. Project now on hold. School no longer converting with Hope Learning Trust and new sponsor being sought

Admission Bodies –33 ‘in progress’

Name of Employer	Name of Contractor	Staff Transfer Date	Current Position
Ebor Academy Trust Camblesforth CP School Braeburn Primary & Nursery Academy Ebor Academy Filey Filey Nursery & Infants School Lakeside Primary Academy Park Grove Primary Academy Tadcaster Primary Academy Tockwith CE Primary Academy	Hutchison Catering Limited	1.9.2019	Completed
Yorkshire Collaborative Academy Trust Hawes CP School Leyburn Primary School Lothersdale Primary School	P&A Food Management	1.9.2019	Complete
NYCC Holy Trinity (Ripon) Infants School	Melllors Catering Services Limited	1.9.2019	Complete
NYCC Grove Road Primary School	Compass Contract Services (U.K) Limited	1.9.2019	In progress
School Yorkshire Causeway Schools Trust Pannal Primary School	Compass Contract Services (U.K) Limited	1.9.2019	In progress
Northern Star Academies Trust Hookstone Chase Primary New Park Primary School Starbeck Primary School	Compass Contract Services (U.K) Limited	1.9.2019	In progress
NYCC Boroughbridge Primary School	P&A Food Management	1.9.2019	Contractor went into liquidation 3.3.2020 and did not enter into an admission agreement. NYCC responsible for pension provision from 1.9.2019
NYCC Grewelthorpe Primary School	P&A Food Management	1.9.2019	Contractor went into liquidation 3.3.2020 and did not enter into an admission agreement. NYCC responsible for pension provision from 1.9.2019
NYCC Fountains Grantley CE Primary School	P&A Food Management	1.9.2019	Contractor went into liquidation 3.3.2020 and did not enter into an admission agreement. NYCC responsible for pension provision from 1.9.2019

Name of Employer	Name of Contractor	Staff Transfer Date	Current Position
Askham Bryan College	TBC	1.10.2020	Will progress nearer the time
Yorkshire Collaborative Academy Trust (YCAT) Askwith Primary School	P&A Food Management	1.1.2020	Contractor went into liquidation 3.3.2020 and did not enter into an admission agreement. YCAT responsible for pension provision from 1.9.2019
Ebor Academy Trust Osbalwick Primary Academy Staynor Hall Community Primary Academy	Hutchison Catering Limited	1.1.2020	In progress
NYCC Colburn Community Primary School	Bulloughs Cleaning Services Limited	1.4.2020	In progress
NYCC Holy Trinity CoE (Ripon) Junior School Holy Trinity CoE (Ripon) Infant School Holy Trinity CoE (Ripon) Infant School	Bulloughs Cleaning Services Limited	1.4.2020	In progress
David Ross Education Trust Thomas Hinderwell Primary Academy	Cater Link Ltd	6.4.2020	In progress
Harrogate Borough Council – Security Contract at Harrogate Convention Centre	Contractor not yet appointed	TBC	Delayed from June 2020 due to Covid-19
City of York Council Retender of catering contracts at 8 schools	Contractors not yet appointed	July 2020? - tbc	Waiting for CoYC to confirm transfer date
Malton School (NYCC)	Hutchison Catering Limited	1.9.2020	In progress
Ripon Grammar School (NYCC)	Absolutely Catering Limited	1.9.2020	In progress
Selby College – (7 catering staff)	Contractor not yet appointed	1.9.2020	Delayed from April 2020 due to Covid-19
Hope Learning Trust Baldersby St James CoE Primary Academy Burton Green Primary School Forest of Galtres Anglican Methodist Primary School Poppleton Ousebank Primary Academy Skelton Primary School	Contractor not yet appointed	1.1.2021	Delayed from July 2020 due to Covid-19

City of York Council (Haxby Hall Care Home)	Yorkare Homes Ltd	TBC	Delayed from May 2020 due to Covid-19
Name of Employer	Name of Contractor	Staff Transfer Date	Current Position
STAR MAT Brayton CoE Primary School (cleaning contract)	RCCN Limited	TBC	In progress
STAR MAT All schools (catering contract)	TBC	TBC	Waiting for further information from the MAT

Exiting Employers – 14

Name of Employer	Date exited the Fund
OCS Group UK Limited	31.3.2017
Superclean Services Limited	16.7.2017
Joseph Rowntree Charitable Trust	31.12.2017
York Arts Education (Community Interest Company)	31.3.2018
Hutchison Catering Limited (contract at Canon Lee School)	19.7.2018
Be Independent	31.7.2018
Housing & Care 21	31.8.2018
Consultant Cleaners	31.10.2018 (voluntary liquidation)
Absolutely Catering Limited	Two contracts ceased 4.1.2019
ISS Mediclean (Tang Hall contract)	6.1.2019 (in progress)
The Wilberforce Trust	22.3.2019
Dolce Limited	14.4.2019
Name of Employer	Date exited the Fund
Schools Plus	30.4.2019
Compass contract Services (UK) Ltd (Thomas Hinderwell Primary Academy contract only)	3.4.2020

Appendix 2

Date	Category	Description of Breach	Cause of Breach	Regulation being breached	Effect of Breach & Wider Implications	Response to Breach	Referred to PFC	Referred to PB	Outcome of Referral to PFC & PB	Reported to Regulator	Progress Review 1	Progress Review 2	Progress Review 3
31/08/2017	Administration	Statutory deadline for issuing of Annual Benefit Statements not met for all eligible members	Large backlog meant we were unable to establish which category members should fall into at statement date. Year End queries still outstanding at issue date.		85.88% of Active members received a statement = 14.12% did not 94.51% of Deferred members received a statement = 5.49% did not	Large backlog means we do not yet know actual total eligible for a statement. Continue to reduce the backlog with targeted initiatives. Target is to have a controlled work throughput by end 2018. Continue to work through errors & queries & issue ABS' when able to. Introduce monthly returns for our 2 largest employers by end of 2018 so that errors can be identified in real time rather than at year end.	14/09/2017	19/01/2018	Noted the position, no requirement to report. Creation of Breaches Log to record position.	N	30/11/2017	28/02/2018	30/05/2018
08/11/2017	Administration	Statutory deadline for issuing Personal Savings Statements not met for all members	Human error		2 members received statements after the 6/10/2017 deadline. 192 manual calculations undertaken and 56 statements issued. 3.5% of members affected	Statements issued immediately. Process under review by team leader. Checklist created and process will be audited in 2018 to ensure checklist being used and process being robustly followed	22/02/2018	19/01/2018	PB - Noted the position, no requirement to report. PFC - Noted the position, no requirement to report.	N	30/04/2018	31/08/2018	30/09/2018
18/12/2017	Administration	Incorrectly paid trivial commutation to a member who has benefits with another fund and had not commuted those benefits	Human error		Member received benefits he wasn't entitled to. No other member affected. Payment is an unauthorised payment & must be reported to HMRC, resulting in tax liability at 55% for the member & additional tax for the scheme.	As soon as realised payment was unauthorised, informed member and reported to HMRC. Awaiting confirmation of scheme tax liability.	22/02/2018	19/01/2018	PB - Noted the position, no requirement to report. PFC - Noted the position, no requirement to report.	N - Reported to HMRC			
31/08/2018	Administration	Statutory deadline for issuing of Annual Benefit Statements not met for all eligible members	Year End queries still outstanding at issue date.		86.52% of Active members received a statement = 13.48% did not 99.76% of Deferred members received a statement = 0.24% did not	Backlog has been reduced so in a better position regarding correct eligibility for statements. Significant year end queries (2,399) have impacted statement production. Ers being chased for response. Continue to work through errors & queries & issue ABS' when able to. Viability of monthly returns being investigated	22/11/2018	11/10/2018	PB - noted the position, agreed not to report this time but will in 2019. PFC - noted position, agreed not to report this time.	N	N/A	N/A	N/A
31/08/2019	Administration	Statutory deadline for issuing of Annual Benefit Statements not met for all eligible members	Year End queries still outstanding at issue date. Clarification on members not worked in year still outstanding at issue date. Manual calculation of Annual Allowance figures still outstanding at issue date.	Reg 89 of LGPS Regs 2013	100% of Deferred members received a statement. 95.69% of Active members received a statement. (1,342 members did not)	Analysis of the 1,342 unissued statements undertaken to identify and isolate reasons. Each group being worked through to identify what is required to enable statement to be produced. Number reduced to 329 as at 9 October, work will continue until end of year to further reduce number unissued. Final position: 329 unissued	22/11/2019	03/10/2019	PB - discussed position, noted improvement from 2018, requested further analysis by employer to identify whether an issue exists at individual employer level. Following provision of above information both PFC & PB agreed not to report this time.	N	31/10/2019	30/11/2019	24/12/2019



North Yorkshire Pension Fund

Policy on deferment of employer pension contributions during the Coronavirus (COVID-19) pandemic



If you require this information in an alternative language or another format such as large type, audio cassette or Braille, please contact the Pensions Help & Information Line on 01609 536335

The North Yorkshire Pension Fund (the Fund) recognises the potentially challenging and uncertain times for employers in the Local Government Pension Scheme (LGPS) because of COVID-19.

If you have any concerns or queries about your organisation's pension contribution obligations to the Fund, please contact one of the following officers immediately: -

Amanda Alderson – Senior Accountant: amanda.alderson@northyorks.gov.uk

Jo Foster-Wade – Employer Relationship Manager: jo.foster-wade@northyorks.gov.uk

The Fund will not consider any changes to the employer contributions certified by the Fund's actuary in the [triennial valuation report](#). However, given the current circumstances, the Fund will:

- consider requests for deferral of monthly employer contributions, including past service deficit payments
- require employee contributions to be paid as normal

The employer contributions (and any past service deficit payments) certified in the Rates and Adjustments Certificate in the [actuarial valuation report](#) must be paid by 31 March each year. Under no circumstances will unpaid employer contributions be carried forward into a new year (1 April – 31 March).

A request for a deferral of monthly employer contributions must be as a direct result of COVID-19; it will be supported by a clear business case and all relevant financial information. The Fund will allow a deferral period of up to three months, a longer period will only be considered in exceptional circumstances.

The Fund will provide a timescale for you to provide all relevant information. If you are unable to provide the requested information in the timescale given, the Fund reserves the right to decline your request to defer employer contributions.

Your organisation can claim employer pension contributions from the government for furloughed employees up to the minimum required for automatic enrolment, that is 3% of income above the lower limit of qualifying earnings (which is £512 per month until 5th April and will be £520 per month from 6th April 2020 onwards). It is expected that these contributions will be paid to the Fund during any deferral period.

A charge may be payable on all late employer contribution payments. The amount that would be charged will be provided if a repayment schedule is agreed.

The Fund will require your organisation to carry out due diligence on an open book arrangement. This could include providing assurances that any other financial obligations, such as loans, dividends and other forms of shareholder return (where applicable) are suspended (as well as any other forms of value leaving the employer covenant). The Fund may also require information as to how other creditors are supporting your organisation.

As the current environment evolves, the Fund will continue to monitor the employer covenant and affordability. However, we recognise stability may not be restored for some time and, in the absence of clear covenant visibility in the short to medium term, the Fund will continue to offer only short-term concessions until more reliable evidence is available.

Any agreement between the Fund and employers will be considered on a case by case basis and approved by the Corporate Director, Strategic Resources after the Fund has taken covenant, legal and actuarial advice where appropriate.

The Fund has a statutory obligation to report any failure to make employer contributions to the Pensions Regulator, although it is our understanding that the Regulator does not intend to use its supervisory powers in this area over the next three months.

Date	Title or Nature of Course	Mulligan P	Swiers H	Weighell J	Clark J	Portlock D	M Chambers	A Solloway	A Thompson	C Lunn	*I Gillies	*C Steward	*I Cuthbertson	Unison (Vacancy)	Unison (Vacancy)
8-9 November 2018	BCPP Annual Conference	✓	✓	✓	✓	✓			✓						
22 November 2018	Investment Strategy Workshop	✓	✓	✓	✓	✓	✓			✓	✓				
5-7 December 2018	LAPFF Conference - Bournemouth														
14 February 2019	Investment Strategy Workshop	✓	✓	✓	✓	✓	✓		✓						
21 February 2019	Investment Strategy Workshop	✓	✓	✓		✓	✓	✓	✓	✓					
25 February 2019	LGPS Members Spring Seminar - Leeds					✓									
25 April 2019	Investment Strategy Workshop- Leeds	✓	✓	✓	✓	✓	✓	✓		✓					
13-15 May 2019	PLSA Local Authority Conference, Cotswolds				✓										
24 May 2019	Manager workshop	✓	✓	✓	✓	✓	✓								
20 June 2019	Global Equity workshop	✓	✓	✓	✓	✓	✓	✓	✓	✓					
4 July 2019	MAC Workshop	✓	✓	✓	✓	✓	✓			✓			✓		
9–10 October 2019	Baillie Gifford Conference	✓	✓	✓					✓						
10-11 October 2019	BCPP Conference	✓	✓	✓	✓	✓	✓			✓					
21 November 2019	Investment Strategy Workshop	✓	✓	✓	✓	✓	✓			✓					
20 February 2020	Investment Strategy Workshop	✓	✓	✓	✓	✓	✓			✓					
11–13 March 2020	PLSA Investments Conference, Edinburgh	✓													

***City Of York Council Members – Ian Gillies/Chris Steward (Sub) - May 2017 to May 2019
Ian Cuthbertson – May 2019 - Present**

UPCOMING TRAINING AVAILABLE TO MEMBERS

<i>Provider</i>	<i>Course / Conference Title</i>	<i>Date(s)</i>	<i>Location</i>	<i>Themes / Subjects Covered</i>
PLSA	Local Authority Conference	18-22 May 2020	<p>Due to COVID 19 restrictions the Conference has been cancelled - a series of on line webinars have been provided in its place</p> <p>Details are on www.plsa.co.uk</p>	<p>Join our week long webinar series specifically designed for PLSA Local Authority members to support you during this unprecedented period.</p> <p>Monday 18th, 2.00 - 2.45 – COVID 19s Impact on the LGPS</p> <p>Tuesday 19th, 2.00 - 2.45 – Taking an Employer Health Check</p> <p>Wednesday 20th, 2.00 - 2.45 – Sense and Sustainability : ESG for the LGPS</p> <p>Thursday 21st, 2.00 - 2.45 – LGPS Administration – It’s complicated</p> <p>Friday 22nd, 2.00 - 2.45 – LGPS Member Surgery</p>

PLSA	Annual Conference & Exhibition 2020	14-16 October 2020	ACC Liverpool	<p>Attracting 1,500 top industry professionals and with over 80 exhibition stands, the PLSA Annual Conference is the most important annual event for anyone involved in pensions. From trustees, pension managers and finance directors who control assets worth billions of pounds to HR specialists responsible for workforces of thousands of people, the delegates are made up of the most important pension decision makers in the country.</p> <p>The conference includes keynote speeches, streamed focus sessions, specialist sessions, a Trustee Learning Zone, exhibition and a conference drinks reception.</p>

PENSION FUND COMMITTEE TIMETABLE FOR MEETINGS IN 2020/21

DUE TO COVID 19 RESTRICTIONS THE TIMETABLE HAS BEEN ALTERED WITH THE MAY 2020 MEETING AND WORKSHOP NOW BEING UNDERTAKEN AS CONSULTATION MEETINGS VIA SKYPE

Meeting Date	Time & Venue	Event	Fund Managers
21 May 2020	10am, Skype	Pension Fund Workshop	Representative of BCPP and/or Fund Manager TBC
22 May 2020	10am, Skype	Pension Fund Committee – Consultation only	
2 July 2020	10am, TBC	Pension Fund Workshop	Representative of BCPP and/or Fund Manager TBC
3 July 2020	10am, TBC	Pension Fund Committee	
10 September 2020	10am, TBC	Pension Fund Workshop	Representative of BCPP and/or Fund Manager TBC
11 September 2020	10am, TBC	Pension Fund Committee	
26 November 2020	10am, TBC	Pension Fund Workshop	Representative of BCPP and/or Fund Manager TBC
27 November 2020	10am, TBC	Pension Fund Committee	
18 February 2021	10am, TBC	Pension Fund Workshop	Representative of BCPP Fund Manager TBC
19 February 2021	10am, TBC	Pension Fund Committee	